

**XXXIII 2018
CARIFTA
AQUATICS
CHAMPIONSHIPS**

National Aquatic Centre
Kingston, Jamaica

Water Polo - March 14 to 18, 2018

Swimming/Artistic Swimming - March 30 to April 3, 2018

Open Water - April 2-4, 2018, James Bond Beach, Oracabessa



MEET SUMMONS

XXXIII CARIFTA 2018
**SWIMMING, ARTISTIC SWIMMING, WATER POLO
AND OPEN WATER SWIMMING CHAMPIONSHIPS**

1. DATE AND VENUE

DATE:	March 14-18 & March 30 to April 4, 2018
VENUE 1:	National Aquatic Centre
GAMES VILLAGE:	Knutsford Court Hotel, 16 Chelsea Avenue, Kingston 5
POOL SPECIFICATIONS:	8 Lane, 50 Meter pool with Colorado Electronic Timing System 25 Meter warm down pool available
VENUE 2:	
Artistic Swimming	University of the West Indies Pool
VENUE 3:	
Open Water	James Bond Beach, Oracabessa

2. SCHEDULE

Swimming:

Thu/Fri, March 29/30	Arrival of teams Technical Meeting March 30 – 6:00 PM Technical Officials' Meeting March 30 – 7:30 PM <i>(or immediately after the Technical meeting whichever is earlier)</i>
Saturday, March 31 (Day 1)	Swimming Preliminary Heats – 9:00 AM Opening Ceremony 4:50 PM – 5:45 PM Swimming Finals – 6:00 PM
Sunday, April 1 (Day 2)	Swimming Preliminary Heats – 9:00AM Swimming Finals – 5:30 PM
Monday, April 2 (Day 3)	Swimming Preliminary Heats – 9:00 AM Swimming Finals – 5:30 PM
Tuesday, April 3 (Day 4)	Swimming Preliminary Heats – 9:00 AM Congress 12:30 PM – 2:30 PM Swimming Finals – 5:30 PM Closing ceremony after Swimming Finals

Open Water

Monday, April 2	Arrival of teams
	Technical Meeting – 3:00PM
Tuesday April 3	Course familiarization – 9:00 AM

Wednesday, April 4	Open Water 5K – 8:30 AM
Thursday, April 5	Departure of teams
Artistic Swimming	
Thur/Fri, March 29/30	Arrival of teams
Fri, March 30	5:30 to 8:30 PM (training @NAC) Technical Meeting 6 PM
Saturday, March 31 (Day 1)	Training 6:30-8:00 AM Technical Officials 9:00-10:00 AM Opening Ceremony 4:50 PM – 5:45 PM Clinic – 6:00-8:00 PM
Sunday, April 1 (Day 2)	Training 6:30 – 8:00 AM Clinic 9:00 AM 11:00 AM Competition 1:00-4:30 PM Clinic – 6:00-8:00 PM
Monday, April 2 (Day 3)	Training 6:30 – 8:00 AM Competition 1:00 to 4:30 PM Clinic 6:00 to 8:00 PM
Tuesday, April 3 (Day 4)	Training 6:30-8:00 AM Competition 1:00-3:00 (NAC) Congress – 12:30 – 2:30 pm Closing ceremony after Swimming Finals
Water Polo	
Wednesday, March 14	Arrival of teams
Wednesday, March 14	Technical meeting at 9:00 PM at Games Village
Thu Mar 15 – Sun Mar 18	Competition
Thu Mar 15 at 6:00 PM	Opening Ceremony
Sun Mar 18 at 7:00 PM	Awards and Closing Ceremony
Monday March 19	Departure of Teams

3. INVITED FEDERATIONS

- | | |
|---------------------------|------------------------------------|
| 1. Antigua & Barbuda | 14. Haiti |
| 2. Aruba | 15. Martinique |
| 3. Bahamas | 16. Netherland Antilles |
| 4. Barbados | 17. St. Kitts & Nevis |
| 5. Bermuda | 18. St. Lucia |
| 6. British Virgin Islands | 19. St. Maarten |
| 7. Cayman Islands | 20. St. Martin |
| 8. Curacao | 21. St. Vincent and The Grenadines |
| 9. Dominica | 22. Suriname |
| 10. French Guyana | 23. Trinidad and Tobago |
| 11. Grenada | 24. Turks and Caicos |
| 12. Guadeloupe | 25. U.S. Virgin Islands |
| 13. Guyana | |

4. COMPETITION RULES

4.1. THE COMPETITION

The competition will be conducted in accordance with FINA Rules 2017-2020 in force at the start of the competition.

In the preliminary heats of swimming, the start will be “over the top” in the freestyle, breaststroke and butterfly events.

4.2. INTERPRETATIONS

The Organizing Committee of CARIFTA 2018 and the Jury of Appeal shall have complete authority to answer and resolve any interpretation, protest or call relating to these Championships. Nominations for the Jury of Appeal should be submitted at the Technical Meetings.

4.3. AGE GROUPS

Swimming

A. Competitors will compete in the following age groups:

- 11 – 12 Female & Male
- 13 – 14 Female & Male
- 15 – 17 Female & Male

B. The swimmer’s age group shall be determined by the age of the swimmer as of midnight on December 31, 2017.

Open Water Swimming

- A. Competitors will compete in the following age groups:

14 – 15 Female & Male
16 – 18 Female & Male

- B. The swimmer's age group shall be determined by the age of the swimmer as of midnight on December 31, 2018.

Artistic Swimming

- A. Competitors will compete in the following age groups:

12 & Under Female
13-15 Female
16-18 Female
15 and over Female

Mixed duets (male and female) 12 and Under, 13-15, 16-18, 15 and over

- B. An artistic swimmer's age group shall be determined by the age of the swimmer as of **midnight on 31st December 2018.**

Water Polo

- A. Competitors will compete in the following age groups:

Group 1: 14 & under Mixed
Group 2: 16 & under Male and Female
Group 3: 19 & under Male and Female

- B. The athlete's age group shall be determined by the age of the swimmer as of midnight on December 31, 2018.
- C. Athletes from Group 1 may participate in Group 2. Athletes from Group 2 may participate in Group 3. Athletes from Group 1 may not participate in Group 3.
- D. The Organizing Committee reserves the right to invite additional Countries for the Water Polo Competition in accordance with the current CARIFTA Guidelines.
- E. The Game Schedule will be determined in advance of arrival.
- F. All protests must be submitted to the Tournament Director in writing within 30 minutes after the end of the game, signed by the Team Manager of the delegation.
- G. The Championships shall be governed by the rules of the International Federation of aquatic disciplines (FINA) in force at the time of the competition except the following:
- a. Length of the field of play will be 25m for all Groups
 - b. Each team will have 2 timeouts in total
- H. Each country is required to provide 1 referee

5. ELIGIBILITY

- A. All participating Federations must be in good financial standing with FINA and all other affiliated members.
- B. All participating Federations must be in good financial standing with all Federations invited to participate in the 2018 CARIFTA Aquatics Championships.
- C. All competitors must be either citizens of the country they represent whether by birth or naturalization, provided that a naturalized citizen shall have lived in that country for at least one year prior to the entry deadline for the Championships. Additionally, non-citizens may be entered provided the competitor has been resident in the country for one year prior to the entry deadline and must not have swum for another country during that period.
All competitors must also be registered with, or otherwise a member of, the Swimming Federation of the country they represent.
- D. Competitors who are non-citizens would be required to present “proof of residency” documents which could be proof of club membership, proof of attendance at school or any other organization.
- E. If a country enters a competitor that is not a citizen of that country by birth or naturalization, the code for the country shall be changed by adding “AG” to the designated three letter FINA Country Code and used throughout the competition e.g. “JAM” shall be changed to “JAM-AG”.
- F. Federations with swimmers attempting to qualify for CCCAN or any other international meet must a) also be in good standing with CCCAN and b) in accordance with FINA rule GR 3.2, for non-CCCAN federations, present letters from their Zone President or Secretary authorizing them to compete in this competition outside their zone. This will apply to CONSANAT and any other non-CARIFTA federation.

6. PRELIMINARY ENTRIES

Preliminary Entries in each discipline must be made using the Preliminary Entry forms attached and must reach the Chairperson of the Organizing Committee by Friday, January 5, 2018.

Amateur Swimming Association of Jamaica
National Aquatic Centre
PO Box 15
Kingston 10, Jamaica
E-mail: carifta18oc@gmail.com or
aquaticsja@gmail.com
Telephone #: (876) 920-6229

Meet Director: Kendis Nangle
E-mail: nortontclaver@gmail.com
Tel #: (876) 878-3681

7. FINAL ENTRIES

The final entries must be submitted to the Organizing Committee by Monday, March 5, 2018 by 6:00 PM. Swimming entries must be submitted by using HY-TEK. Final Entries must include the following:

- A. Name, gender and date of birth of each swimmer/synchronized swimmer/open water swimmer
- B. Event being entered by each swimmer/synchronized swimmer/open water swimmer
- C. Entry time for seeding purpose (swimming only)
- D. Name of Team Officials and the position held by each official
- E. Name of qualified persons and capacity in which they are willing to serve as Meet Officials
- F. Passport size photograph of each athlete, team and meet official
- G. Photographs must be submitted in electronic format such as .jpeg file. Each picture (.jpeg file) must specify the full name and country of the competitor. Photographs must also be compressed in zip format for efficient transmission. The zip file must be labeled with the name of the country and discipline. Please submit separate zip files for each discipline.
- H. A profile of each swimmer, team and meet official. Profiles should include national and international achievements.
- I. Details of arrival and departure of all swimmers, team and meet officials (see attached form).
- J. Despite entry submission in the electronic format, a Team or Meet Manager printout, signed by the President or General Secretary of the Federation with the Association's stamp affixed, must be faxed or emailed to the Organizing Committee by the deadline date of Monday, March 5, 2018.

8. MIXED RELAYS

Mixed Relays will be held in the 11 – 12 age group only and will be a 4 x 100 freestyle event. It will take place in the evening of the 4 x 200 freestyle relays for the 13 – 14 and 15 – 17 age groups.

Swimmers will be allowed to SWIM UP for the relays but cannot swim in the older age group and also compete in their age group.

A maximum of two (2) swimmers per relay are permitted to swim up provided that the country does not have enough swimmers in the older age group, and provided that the swimmer is not competing in his or her normal age group.

Swimmers can only participate in one relay per day. These relays will count for points and medals.

9. PAYMENT OF MEET FEES

In relation to advanced payments for countries participating in CARIFTA 2018, the following shall apply as agreed at the 2014 CARIFTA Congress held in Aruba:

- A. Federations are to pay a deposit of 20% of total cost with the submission of final entries and rooming list
- B. Federations that fail to pay the 20% deposit with the submission of the final entries will be required to pay a 5% penalty (on the total amount due) if the 20% deposit is not received within five (5) working days from the date the final entries are due.
- C. The organizing country is required to send an invoice to each participating Federation within ten (10) days after the final entries and rooming lists are received which will reflect the deposit received and the outstanding balance due. The remaining balance must be paid on or before the arrival of the team prior to the commencement of the competition.

10. ENTRY RULES

Swimming

- A. There will be a limit of 8 competitors in each gender per age group to a maximum of 36 swimmers.
- B. There is no limit to the number of events per swimmer.
- C. No substitutions or alternates will be accepted after the final entries have been submitted except in relays. All relay participants must have been entered in the meet.
- D. No competitor will be able to participate in an age group outside of his or her age group (except subject to section 8 of these summons), even if it is in an age group older than the competitor's age.
- E. Each country will be limited to two (2) competitors per individual event and one (1) team per relay event.
- F. In the relays, each country must enter four (4) competitors. The order of the swimmers in each relay must be handed to the Clerk of the Course one (1) hour before the start of each session
- G. Individual events exceeding 200 meters will be Timed Finals. All other events will have preliminary heats with one final event.
- H. Scratches must be presented thirty (30) minutes prior to the start of the final. Failure to comply would trigger the following penalty: A fine of US\$100.00 to be paid immediately upon reporting the scratch. The team will be denied further participation in the meet if the fine is not paid. Any claims to illness must be supported by medical verification (CARIFTA Guidelines).
- I. The eight (8) fastest swimmers in the preliminaries will qualify for the finals. The 9th and 10th fastest in each preliminary event will be designated Alternates for the finals.

- J. Seeding for the preliminary events will be in accordance with the FINA Rule SW3.
- K. Any event containing eight (8) or less entries will automatically be a final.
- L. As agreed at Congress 2013, Jamaica and reconfirmed at Congress 2014, Aruba competitors in the 13 -14 and 15 – 17 age groups may be subject to Antidoping Testing procedures at the discretion of the local Antidoping Commission (Jamaica Antidoping Commission)
- M. The following procedure will be followed for events longer than 200m (as decided at the 2013 Congress, Jamaica)
 - In events 400m and longer, “NT” will no longer be permitted
 - 400m timed finals events: all heats except the fastest heat will be swum in the morning session. The fastest heat will be swum in the evening session.
 - 800 & 1500m freestyle for the 13 -14 and 15 – 17 age groups will be swum together, with the results and scoring computed and published by age group. All heats will be swum fastest to slowest; girls then boys
 - 400m individual medley for the 11 – 12 and 13 – 14 age groups will be swum together, with the results and scoring computed and published by age groups
 - PROOF OF TIMES MUST ACCOMPANY ENTRIES FOR EVENTS 400M AND OVER
 - Accepted as proof of times are copies of meet results (April 2017 to April 2018) indicating the location at which the times were achieved, signed by the meet referee or the president of the National Federation. All times must be swum and submitted as long course meters. In the event that that athletes only have SCY or SCM times, these must also be submitted but clearly identified as converted times.
 - The following qualifying standards for the 800m and 1500m freestyle will be enforced:

Age Group	Female (800)	Male (1500)
13 - 14	10:20.99	18:58.99
15 - 17	10:08.99	18:11.69

Open Water Swimming

- A. Each country shall be able to enter a maximum of three (3) competitors per age group in male and female categories
- B. Athletes will participate only if their designated representative is present at the open water event. The representative must sign and include with the entry, a document indemnifying the organizers from all liability
- C. All competitors shall be subject to a compulsory medical examination at the event venue before the start of the event. Information on this will be provided at the Technical Meeting.

- D. The place and time for the competitions, as well as the plan with the characteristics of the route will be provided to the delegations in the Technical Meeting.
- E. Competitors are subject to Antidoping Procedures at the discretion of the local antidoping authority (JADCO)

Artistic Swimming:

- A. The Organizing Committee will invite Non-CARIFTA Federations &/or Club Teams to participate in the Synchronized Swimming Competitions.
- B. Each participant in the Championship must be a member of a Federation duly constituted and affiliated to FINA, or a club or regional team, or national team duly constituted and affiliated to a National Federation.
- C. Club Teams need to present a letter of good standing by their Federation upon arrival. Each Federation / Club may enter two (2) solos, two (2) duets and one (1) team per age group.
- E. The team must comprise a minimum of four (4) and a maximum of eight (8) competitors.
- F. No competitor may participate out of her age group, even it were an older age group than that of the competitor.

Artistic Swimming Program

The synchronized swimming program shall conform with that set forth in the FINA age group rules. The order and the development of the competition will be determined in accordance with the number of participants in each category. Therefore, the final order of events will be organized following preliminary entries. The Organizing Committee shall send to each participating country, no later than February 28, 2018, the information indicated in FINA Rule SS 24.2, including the pool diagram with depth and music format.

11. TEAM OFFICIALS

Each participating country may include in its delegation, at the cost indicated in Section 13, the following number of officials:

Swimming

- A. Delegations of 12 competitors or less will be allowed three (3) team officials.
- B. Delegations of thirteen (13) to twenty-four (24) competitors will be allowed five (5) team officials
- C. Delegations of twenty-five (25) to thirty-six (36) competitors will be allowed seven (7) team officials

Open Water

Two (2) team officials allowed per delegation

NB: The number of team officials noted in this section shall include; Doctors, Masseurs and Physiotherapists, Chaperones, Managers, Chefs de Mission and Coaches. Each team official must have a stated capacity in which they are functioning.

Teams from non-English speaking countries will also be entitled to an additional official to serve as a translator. The Organizing Committee will endeavor to provide a bilingual liaison officer to be available to these teams throughout the competition or as required.

NB: Officials in excess of the numbers stipulated herein will not benefit from special team rates or courtesies

Artistic Swimming:

- A. Delegations of four (4) competitors or less will be allowed one (1) team official.
- B. Delegations of five (5) to twelve (12) competitors will be allowed three (3) officials.
- C. Delegations of thirteen (13) to twenty four (24) competitors will be allowed five (5)
- D. team officials,
- E. Delegations are required to include in their delegations two (2) FINA qualified judges
- F. in addition to the above.

Water Polo

Delegations will be allowed three (3) team officials per team.

12. REGISTRATION/ACCREDITATION PROCEDURE

- A. On arrival at the Games Village, teams will be checked in and allocated rooms based on the pre-allocation rooming list. If no room allocation list was provided, the OC will allocate rooms prior to the team's arrival.
- B. The Head of Delegation/Manager will complete the following at the ASAJ office or designated area:
 - a. Payment of the sum of total outstanding meet fee as invoiced by the host country based on the final entries and sent to the National Federation prior to arrival. Fees must be paid as follows:
 - i. Prior to arrival by wire transfer in US dollars
 - ii. US dollar bankers' certified draft
 - iii. Credit card – Visa or Mastercard only

Wire transfer

If payment is via wire transfer, please note instructions below:

Name of commercial Bank: National Commercial Bank
Branch: Knutsford Boulevard Branch, 1-7 Knutsford Boulevard, Kingston 5, Ja
Swift Code: JNCBJMKX
Name of account holder: Amateur Swimming Association of Jamaica (ASAJ)
Address of account holder: C/o The National Aquatic Centre,
Statue Road, Independence Park, Kingston 6
Credit Account Number: 35-659 569 6
Telephone/email: (876) 920-6229/30 (office)/carifta18oc@gmail.com
Instructions: Clearly state the purpose of the funds and payee Federation

Please note that any commissions charged on transactions must be paid by the payee National Federation. The Host Country must receive the amount invoiced.

The following accreditation procedures will be conducted simultaneously with the Technical Meeting.

1. Athletes' proof of age and eligibility verification. Proof of age and eligibility must be provided in the form of a passport and residency documents.
2. Accreditation badges will be issued to each member of the official delegation after full payment has been received.
3. Submission of three (3) flags and anthem on appropriate medium.

The accreditation badges must be worn at all times. Loss of an accreditation badge must be reported to the competition secretariat and will be replaced at a cost to the Country of US\$25.

13. FEES

Meet Fees for the Championships are as follows:

- A. Meet Fee – US\$80.00 per night per member of the Official Delegation (swimmers, team officials & sanctioned technical officials) includes room and board based on four (4) persons to a room or such a number as determined by the male/female ratio and total number of persons in the delegation.
- B. If a specific request is made by a Federation for accommodation other than 4 persons to a room, the following rates will apply:

Triple occupancy US\$100.00 per person per night
Double occupancy US\$140.00 per person per night
Single occupancy US\$250.00 per person per night

- C. Swimming entry fee US\$3.50 per swimmer per event
- D. Swimming relay entry fee US\$7.00 per team per event
- E. Synchronized swimming figures entry fee US\$5.00 per swimmer
- F. Synchronized swimming routine entry fee US\$5.00 per solo, duet, or team
- G. Water Polo entry fee US\$100.00 per water polo team
- H. Open Water entry fee US\$3.50 per swimmer
- I. Transportation fee of US\$30.00 per delegation member and approved technical official for the period of March 28 to April 5, 2018 inclusive of arrivals and departures, hotel/competition-return
- J. Time Trial Fee US\$10.00 per race per swimmer

14. TECHNICAL MEETINGS

The Swimming Technical Meeting will be held on Friday, March 30, 2018 at 6:00 PM at the (?Hotel) with the following agenda:

- A. Welcome & Introductions
- B. Review of Psyche Sheets and written submission of corrections (delegation representative)
- C. Verification of passports for proof of age and eligibility
- D. Description of Games Village
- E. Description of Competition Venue/Pool
- F. Transportation schedule
- G. Submission of nominees for Jury of Appeal
- H. Opening/closing ceremony
- I. Any other technical matter

Technical Officials' Meeting immediately following Technical Meeting at 7:30 PM

1. Presentation of roster
2. Outline of procedures and processes for competition
3. Swimming technical rules/queries
4. Officials' attire
5. Any other technical matters

Open Water Technical Meeting April 2, 2018 (3pm)

1. Presentation of Open Water Roster
2. Outline of competition procedures
3. OW Swimming technical rules/queries
4. Any other technical matters

Open Water course familiarization trip April 3, 2018 departing at 7:30AM

Friday March 30, Synchronized Swimming Technical Meeting at 6:00 PM

1. Synchronized swimming draw
2. Outline of configuration of pool
3. Any other technical matters

15. PROTESTS

All protests against the Referees' decision must be submitted to the Referee in writing within 30 mins of the event in question. It should be signed by the Team manager of the delegation and accompanied by US\$25. The fee is refundable to the leader of the delegation if the protest is upheld.

16. JURY OF APPEAL

- A. There shall be a Jury of Appeal to adjudicate all appeals against a referee's rejection of a protest
- B. Each country shall be entitled to nominate a representative to serve on the Jury Of Appeal. Nominations should be submitted in writing at the Technical Meeting on March 30, 2018.
- C. The Jury of Appeal shall be comprised of 3 disinterested persons drawn from the pool of nominees submitted by each country

17. SCORING AND AWARDS

Swimming

Points will be awarded as follows:

PLACE	INDIVIDUAL	OPEN WATER	RELAYS
1	9	9	18
2	7	7	14
3	6	6	12
4	5	5	10
5	4	4	8
6	3	3	6
7	2	2	4
8	1	1	2

Swimming – Medals will be awarded to 1st, 2nd and 3rd place in each event.

Swimming – A High Point Trophy will be awarded in each age group (Female & Male)

Swimming – A Performance Trophy will be awarded in each age group to the swimmer who scores the highest FINA points in a single event

Swimming – Medals and trophies will be presented during the evening sessions and at the Closing Ceremony, unless there are schedule changes approved by the Meet Director.

NB: There is an overall CARIFTA Swimming Champion based on pool swimming only

Artistic Swimming

PLACE	Solo/Figures	Duet	Team
1	9	18	27
2	7	14	21
3	6	12	18
4	5	10	15
5	4	8	12
6	3	6	9
7	2	4	6
8	1	2	3

- A. Artistic swimming - places will be determined according to the swimmers' scores.
- B. Artistic Swimming –Medals will be awarded to 1st, 2nd and 3rd place in each event (including the alternates).
- C. A High Point Trophy will be presented to the champion in each age group (this is regardless of Club/Country)
- D. Overall Champions - CARIFTA 2018 (this is regardless of Club/Country)

18. OPENING OF POOL

The pool will be opened 90 minutes before the scheduled start of the Competition Session. The pool will be closed 15 minutes before the start of competition.

19. FLAGS AND ANTHEMS

Each Delegation shall provide:

- A. Three (3) flags of their country no larger than 4 feet by 6 feet
- B. An electronic copy of their National Anthem with a time span of no greater than 30 seconds.

20. CEREMONIES

- A. There will be an Opening Ceremony on the first day of the Swimming/Artistic Swimming Championships, March 31, 2018 from 5:00 PM to 5:45PM
- B. There will be a closing ceremony at the end of the swimming competition when the trophies will be presented.

21. TRANSPORTATION

- A. Teams are responsible for arranging and funding their own transportation to and from Jamaica
- B. Official delegations and approved technical officials will be met at the Norman Manley International Airport (NMIA) by volunteers and transported to the games village.
- C. Official delegations and approved technical officials will be transported from the games village to the NMIA for departure at the end of the Championships
- D. Official delegations and approved technical officials will be transported between the Games Village and the Competition Venue according to the published Transportation Schedule.
- E. There is a Jamaican departure tax of US\$35.00 per person normally included in airline ticket. Teams should verify the exact value of this payment as it is subject to change at the discretion of the Government.

22. ACCOMMODATION AND MEALS

- A. Dinner will be provided on Wednesday, March 28, 2018. Breakfast, lunch and dinner will be provided from Thursday, March 29th until Wednesday April 4th, as well as breakfast on Thursday April 5th, 2018.
- B. Accommodation and other rates quoted in these summons are only valid for the period March 28 to April 4, 2018. Should a delegation arrive earlier or depart later than dates, higher rates may apply.

23. CONTACT INFORMATION

Amateur Swimming Association of Jamaica

National Aquatic Center

PO Box 15

Kingston 10

Jamaica

E-mail: carifta18oc@gmail.com or aquaticsja@gmail.com

Telephone: (876) 920-6229

Meet Director: Kendis Nangle

E-mail: nortontclaver@gmail.com

Tel. #: (876) 878-3681

24. TECHNICAL OFFICIALS

Federations or individuals may apply to the Organizing Committee to act as Technical Officials. Application forms should be completed (online) by the Technical Official, signed by the Federation President or Secretary and submitted to the Organizing Committee no later than January 15, 2018.

Officials who are selected will be notified by January 30, 2018.

Officials who are accepted to work at the 2018 CARIFTA Swimming Championships will be accommodated in the Games Village and will enjoy the accommodation and transportation rates outlined in these summons.

25. SUPPORTERS

The Organizing Committee will be arranging a Supporters' Package that will include accommodation, transportation, admission and heat sheets. Additional information will be sent at a later date as well as posted on the Amateur Swimming Association of Jamaica's website www.ASAJ.com.jm or www.carifta2018.asaj.com.jm

COMPETITION PROGRAMME – SWIMMING
ORDER OF EVENTS
Day 1

Session # 1 Day 1, March 31st, Start 9:00 AM		
Event 1	F 800m Freestyle (slowest heats)	13-14 & 15-17 Timed finals
Event 2	M 1500m Freestyle (slowest heats)	13-14 & 15-17 Timed finals
Event 3/4	F/M 200m Breaststroke	11-12 Prelims
Event 5/6	F/M 200m Breaststroke	13-14 Prelims
Event 7/8	F/M 200m Breaststroke	15-17 Prelims
Event 9/10	F/M 50m Backstroke	11-12 Prelims
Event 11/12	F/M 50m Backstroke	13-14 Prelims
Event 13/14	F/M 50m Backstroke	15-17 Prelims
Event 15/16	F/M 100m Butterfly	11-12 Prelims
Event 17/18	F/M 100m Butterfly	13-14 Prelims
Event 19/20	F/M 100m Butterfly	15-17 Prelims
Event 21/22	F/M 4 x 100m Freestyle Relay	11-12 Prelims
Event 23/24	F/M 4 x 100m Freestyle Relay	13-14 Prelims
Event 25/26	F/M 4 x 100m Freestyle Relay	15-17 Prelims

Session # 2 Day 1, March 31st, Start 6:00 PM		
Opening Ceremony 5:00 PM		
Event 1	F 800m Freestyle (fastest heat)	13-14 & 15-17 Timed finals
Event 2	M 1500m Freestyle (fastest heat)	13-14 & 15-17 Timed finals
Event 3/4	F/M 200m Breaststroke	11-12 Finals
Event 5/6	F/M 200m Breaststroke	13-14 Finals
Event 7/8	F/M 200m Breaststroke	15-17 Finals
Event 9/10	F/M 50m Backstroke	11-12 Finals
Event 11/12	F/M 50m Backstroke	13-14 Finals
Event 13/14	F/M 50m Backstroke	15-17 Finals
Event 15/16	F/M 100m Butterfly	11-12 Finals
Event 17/18	F/M 100m Butterfly	13-14 Finals
Event 19/20	F/M 100m Butterfly	15-17 Finals
Event 21/22	F/M 4 x 100m Freestyle Relay	11-12 Finals
Event 23/24	F/M 4 x 100m Freestyle Relay	13-14 Finals
Event 25/26	F/M 4 x 100m Freestyle Relay	15-17 Finals

COMPETITION PROGRAMME – SWIMMING
ORDER OF EVENTS
Day 2

Session # 3 Day 2, April 1st, Start 9:00 AM		
Event 27/28	F/M 200m Freestyle	11-12 Prelims
Event 29/30	F/M 200m Freestyle	13-14 Prelims
Event 31/32	F/M 200m Freestyle	15-17 Prelims
Event 33/34	F/M 50m Butterfly	11-12 Prelims
Event 35/36	F/M 50m Butterfly	13-14 Prelims
Event 37/38	F/M 50m Butterfly	15-17 Prelims
Event 39/40	F/M 100m Backstroke	11-12 Prelims
Event 41/42	F/M 100m Backstroke	13-14 Prelims
Event 43/44	F/M 100m Backstroke	15-17 Prelims
Event 45/46	F/M 400m IM (slower heats)	11-12 Timed Finals
Event 47/48	F/M 400m IM (slower heats)	13-14 Timed Finals
Event 49/50	F/M 400m IM (slower heats)	15-17 Timed Finals
Event 51/52	F/M 4 x 100m Medley Relay	11-12 Prelims
Event 53/54	F/M 4 x 100m Medley Relay	13-14 Prelims
Event 55/56	F/M 4 x 100m Medley Relay	15-17 Prelims

Session # 4 Day 2, April 1st, Start 5:30 PM		
Event 27/28	F/M 200m Freestyle	11-12 Finals
Event 29/30	F/M 200m Freestyle	13-14 Finals
Event 31/32	F/M 200m Freestyle	15-17 Finals
Event 33/34	F/M 50m Butterfly	11-12 Finals
Event 35/36	F/M 50m Butterfly	13-14 Finals
Event 37/38	F/M 50m Butterfly	15-17 Finals
Event 39/40	F/M 100m Backstroke	11-12 Finals
Event 41/42	F/M 100m Backstroke	13-14 Finals
Event 43/44	F/M 100m Backstroke	15-17 Finals
Event 45/46	F/M 400m IM (Fastest heats)	11-12 Timed Finals
Event 47/48	F/M 400m IM (Fastest heats)	13-14 Timed Finals
Event 49/50	F/M 400m IM (Fastest heats)	15-17 Timed Finals
Event 51/52	F/M 4 x 100m Medley Relay	11-12 Prelims
Event 53/54	F/M 4 x 100m Medley Relay	13-14 Prelims
Event 55/56	F/M 4 x 100m Medley Relay	15-17 Prelims

COMPETITION PROGRAMME – SWIMMING
ORDER OF EVENTS
Day 3

Session # 5 Day 3, April 2nd, Start 9:00 AM		
Event 57/58	F/M 200m Individual Medley	11-12 Prelims
Event 59/60	F/M 200m Individual Medley	13-14 Prelims
Event 61/62	F/M 200m Individual Medley	15-17 Prelims
Event 63/64	F/M 50m Breaststroke	11-12 Prelims
Event 65/66	F/M 50m Breaststroke	13-14 Prelims
Event 67/68	F/M 50m Breaststroke	15-17 Prelims
Event 69/70	F/M 100m Freestyle	11-12 Prelims
Event 71/72	F/M 100m Freestyle	13-14 Prelims
Event 73/74	F/M 100m Freestyle	15-17 Prelims
Event 75/76	F/M 200m Butterfly	11-12 Prelim
Event 77/78	F/M 200m Butterfly	13-14 Prelim
Event 79/80	F/M 200m Butterfly	15-17 Prelim
Event 81	MIXED 4 x 100 Freestyle Relay	11-12 Prelims
Event 82/83	F/M 4 x 200m Freestyle Relay	13-14 Prelims
Event 84/85	F/M 4 x 200m Freestyle Relay	15-17 Prelim

Session # 6 Day 3, April 2nd, Start 5:30 PM		
Event 57/58	F/M 200m Individual Medley	11-12 Finals
Event 59/60	F/M 200m Individual Medley	13-14 Finals
Event 61/62	F/M 200m Individual Medley	15-17 Finals
Event 63/64	F/M 50m Breaststroke	11-12 Finals
Event 65/66	F/M 50m Breaststroke	13-14 Finals
Event 67/68	F/M 50m Breaststroke	15-17 Finals
Event 69/70	F/M 100m Freestyle	11-12 Finals
Event 71/72	F/M 100m Freestyle	13-14 Finals
Event 73/74	F/M 100m Freestyle	15-17 Finals
Event 75/76	F/M 200m Butterfly	11-12 Finals
Event 77/78	F/M 200m Butterfly	13-14 Finals
Event 79/80	F/M 200m Butterfly	15-17 Finals
Event 81	MIXED 4 x 100 Freestyle Relay	11-12 Finals
Event 82/83	F/M 4 x 200m Freestyle Relay	13-14 Finals
Event 84/85	F/M 4 x 200m Freestyle Relay	15-17 Finals

COMPETITION PROGRAMME – SWIMMING
ORDER OF EVENTS
Day 4

Session # 7 Day 4, April 3rd , Start 9:00 AM		
Event 86/87	F/M 400m Freestyle (slower heats)	11-12 Timed Finals
Event 88/89	F/M 400m Freestyle (slower heats)	13-14 Timed Finals
Event 90/91	F/M 400m Freestyle (slower heats)	15-17 Timed Finals
Event 92/93	F/M 50m Freestyle	11-12 Prelims
Event 94/95	F/M 50m Freestyle	13-14 Prelims
Event 96/97	F/M 50m Freestyle	15-17 Prelims
Event 98/99	F/M 100m Breaststroke	11-12 Prelims
Event 100/101	F/M 100m Breaststroke	13-14 Prelims
Event 102/103	F/M 100m Breaststroke	15-17 Prelims
Event 104/105	F/M 200m Backstroke	11-12 Prelims
Event 106/107	F/M 200m Backstroke	13-14 Prelims
Event 108/109	F/M 200m Backstroke	15-17 Prelims
Event 110/111	F/M 4 x 50m Freestyle Relay	11-12 Prelims
Event 112/113	F/M 4 x 50m Freestyle Relay	13-14 Prelims
Event 114/115	F/M 4 x 50m Freestyle Relay	15-17 Prelims

Session # 8 Day 4, April 3rd , Start 5:30 PM		
Event 86/87	F/M 400m Freestyle (fastest heats)	11-12 Timed Finals
Event 88/89	F/M 400m Freestyle (fastest heats)	13-14 Timed Finals
Event 90/91	F/M 400m Freestyle (fastest heats)	15-17 Timed Finals
Event 92/93	F/M 50m Freestyle	11-12 Finals
Event 94/95	F/M 50m Freestyle	13-14 Finals
Event 96/97	F/M 50m Freestyle	15-17 Finals
Event 98/99	F/M 100m Breaststroke	11-12 Finals
Event 100/101	F/M 100m Breaststroke	13-14 Finals
Event 102/103	F/M 100m Breaststroke	15-17 Finals
Event 104/105	F/M 200m Backstroke	11-12 Finals
Event 106/107	F/M 200m Backstroke	13-14 Finals
Event 108/109	F/M 200m Backstroke	15-17 Finals
Event 110/111	F/M 4 x 50m Freestyle Relay	11-12 Finals
Event 112/113	F/M 4 x 50m Freestyle Relay	13-14 Finals
Event 114/115	F/M 4 x 50m Freestyle Relay	15-17 Finals

**2018 CARIFTA SWIMMING CHAMPIONSHIPS
JAMAICA
APPLICATION FORM FOR TECHNICAL OFFICIALS**

NAME SIGNATURE.....

ADDRESS

COUNTRY

I apply to officiate in Swimming Synchronized Swimming Water Polo
(Please tick appropriate box)

THE POSITION I CAN FILL IS:

During the past four (4) years I have served as a TECHNICAL OFFICIAL in the following meets. (List meets/events at which officiated)

a) National meets:
.....

b) International meets:

My current Technical Official position is:

a) National

b) FINA List #:

This form must be signed by the President or Secretary of the National Federation.

Names: Title:

Date:

NOTES: (1) **TEAM OFFICIALS MAY NOT ACT AS MEET OFFICIALS**

(2) THIS FORM MUST BE RETURNED BY EMAIL to:

Amateur Swimming Association of Jamaica, CARIFTA 2018 Organizing
Committee

Carifta18oc@gmail.com or filled out at carifta2018.asaj.com.jm

NOT LATER THAN JANUARY 15, 2018

**CARIFTA 2018
SWIMMING, OPEN WATER, WATER POLO
PRELIMINARY ENTRY FORM**

The Preliminary Entry Form must be returned to the Amateur Swimming Association of Jamaica by no later than Friday January 5, 2018.

Please complete in block letters

Name of Federation:

Contact Person:

Address:

Email Address:

Our Delegation will be comprised of:

SWIMMING

Age category →	11-12	13-14	15-17	Team Officials	Technical Officials	Total
Female						
Male						
Sub Total						

OPEN WATER

Age category →	13-14	15-17	Team Officials	Technical Officials	Total
Female					
Male					
Sub Total					

ARTISTIC SWIMMING

Age category →	12 and under	13-15	16-18	15 and over	Total
# Solos					
# Duets					
# Teams					
# Mixed duets					

WATER POLO

	No. of Athletes	No. of Team Officials	TOTAL
14 & Under Mixed			
16 & Under Female			
16 & Under Male			
19 & Under Female			
19 & Under Male			

Signature: Date:
 STAMP, NAME AND SIGNATURE of PRESIDENT or SECRETARY of FEDERATION. Email to carifta18oc@gmail.com

CARIFTA WATER POLO CHAMPIONSHIPS 2018

FINAL ENTRY FORM

NATIONAL FEDERATION: _____

CATEGORY: _____

DELEGATE: _____

HEAD COACH: _____

ASSISTANT COACH: _____

CAP #	ATHLETE NAME	DATE OF BIRTH (DD/MM/YYYY)
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		

NAME OF AUTHORIZED PERSON: _____

SIGNATURE: _____

TITLE (e.g. Head delegate) _____

Signature: Date:
STAMP, NAME AND SIGNATURE of PRESIDENT or SECRETARY of FEDERATION. Email to carifta18oc@gmail.com